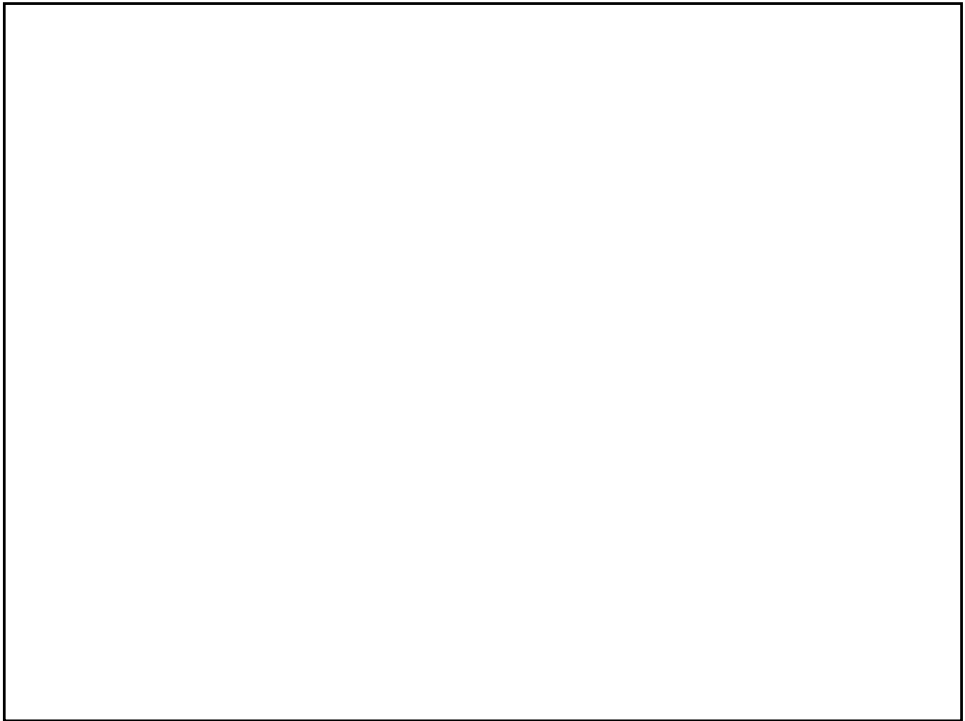


Welcome To

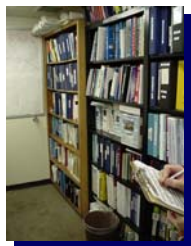
AZ Statewide Imaging Users Group

Agenda

- Introductions
- Roles and Responsibilities
 - ASLAPR – Laurie Sletten
 - GITA – Christy Black
 - ADOA – Lori Massegee
- Charter and Goals
- Roundtable
- Future Meetings



There's Got To Be A Better Way!



Paper Facts

In a study by Coopers and Lybrand, it is estimated that...

- **90% of corporate memory exists on paper**
- **90% of all the documents that get handled each day are merely shuffled**
- **An average document is copied 19 times**
- **Companies spend \$20 to file a document**
- **Companies spend \$120 in labor to find a misfiled document**
- **Companies spend \$220 in labor to reproduce documents**

Paper Facts

- **Filing a document costs 25-30 cents**
- **3% - 5% of an organization's paper documents are lost**
- **3%+ of paper documents are misfiled**
- **Time to locate a missing document...
10 - 30 minutes**
- **Cost of replacing a lost document...
\$200+/ page**

Source: Open Archive Systems, ALLM,
Computer World, Forrester

Department of Administration

Mission

To provide effective and efficient support services to enable government agencies, state employees and the public to achieve their goals.

How can we help?

- Improve communication
- Facilitate project success
 - Provide templates
 - Assist with business analysis requirements
 - Provide guidance through process
 - Interface with vendors
- Customer Relationship Management
- “Sanity Checks”

How can we help?

- Provide technical assistance
 - Provide Project Management/reporting
 - Provide tiered storage for images
 - Provide web access to stored images
 - Provide disaster recovery capability
 - Provide 24x7 Service Desk support